



How to retire shares in StockTreasury

20 Steps [View on Tango](#)

Created by

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Creation Date

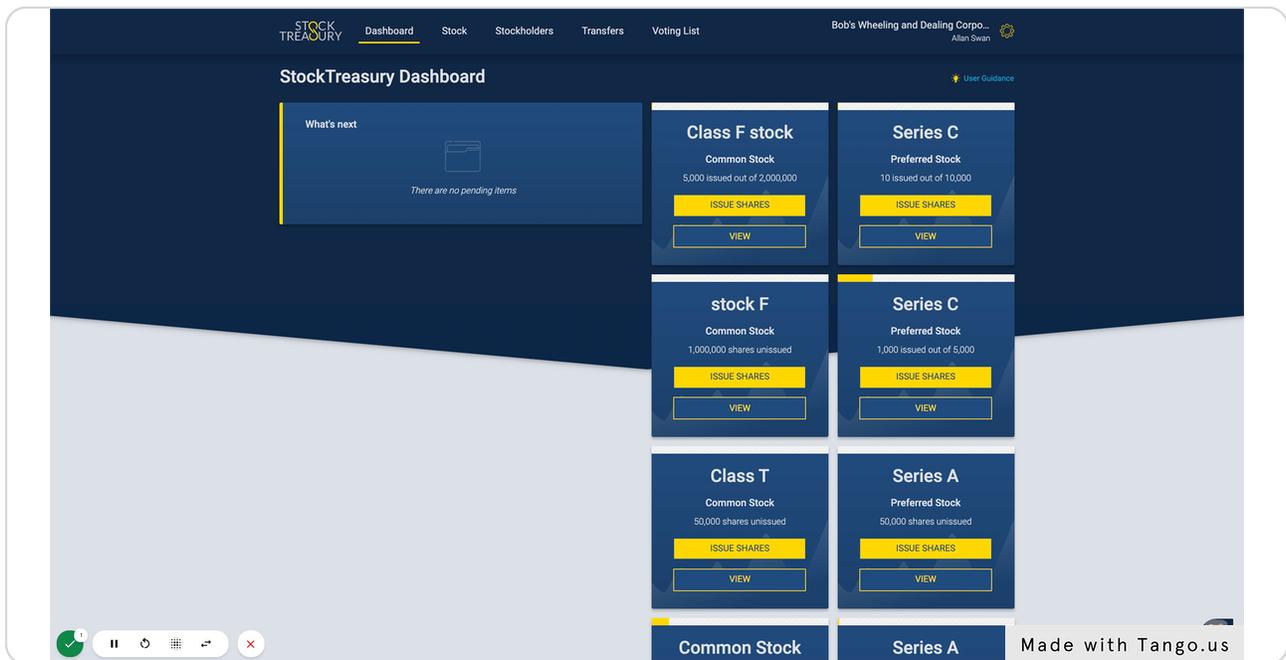
November 29, 2021

Last Updated

November 29, 2021

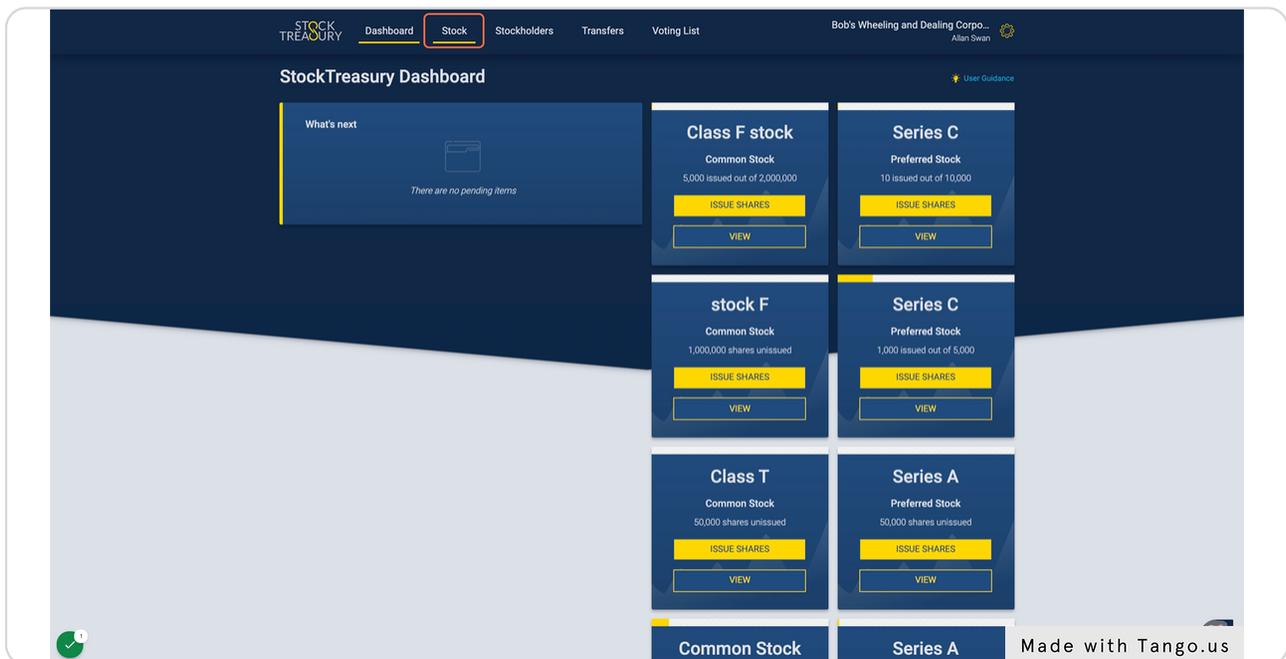
STEP 1

Log into StockTreasury | Digital Stock Ledger at stocktreasury.app/login



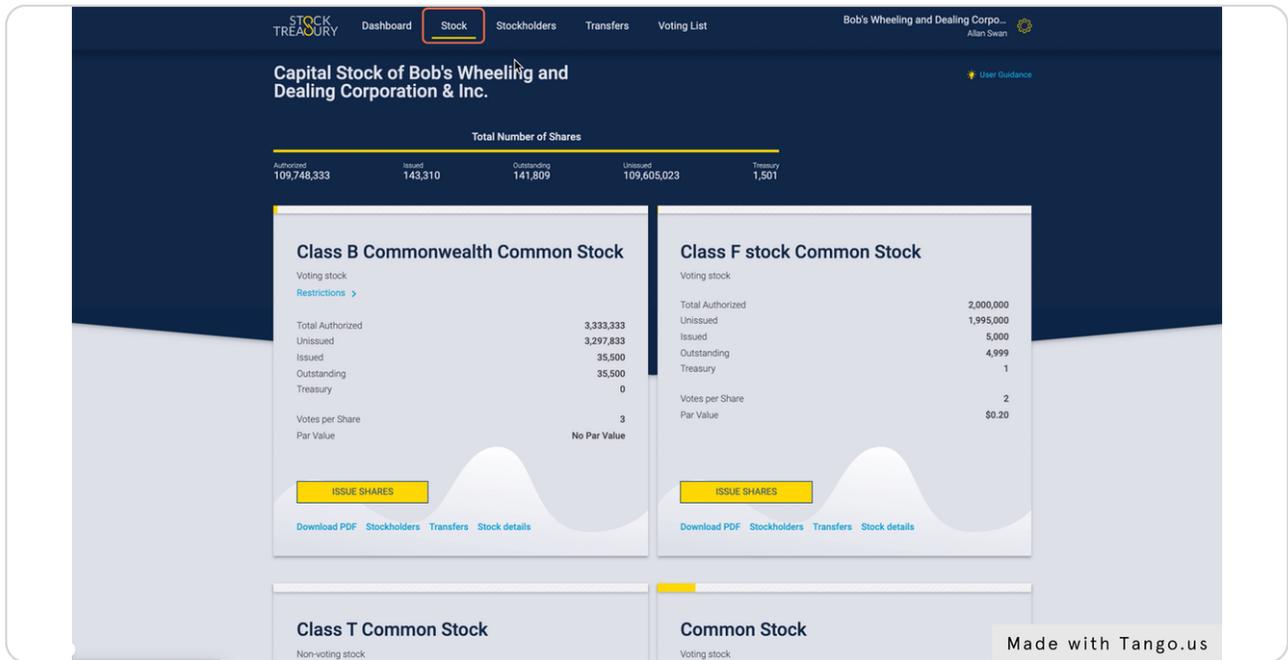
STEP 2

On the dashboard, click on Stock to go to the Stock page



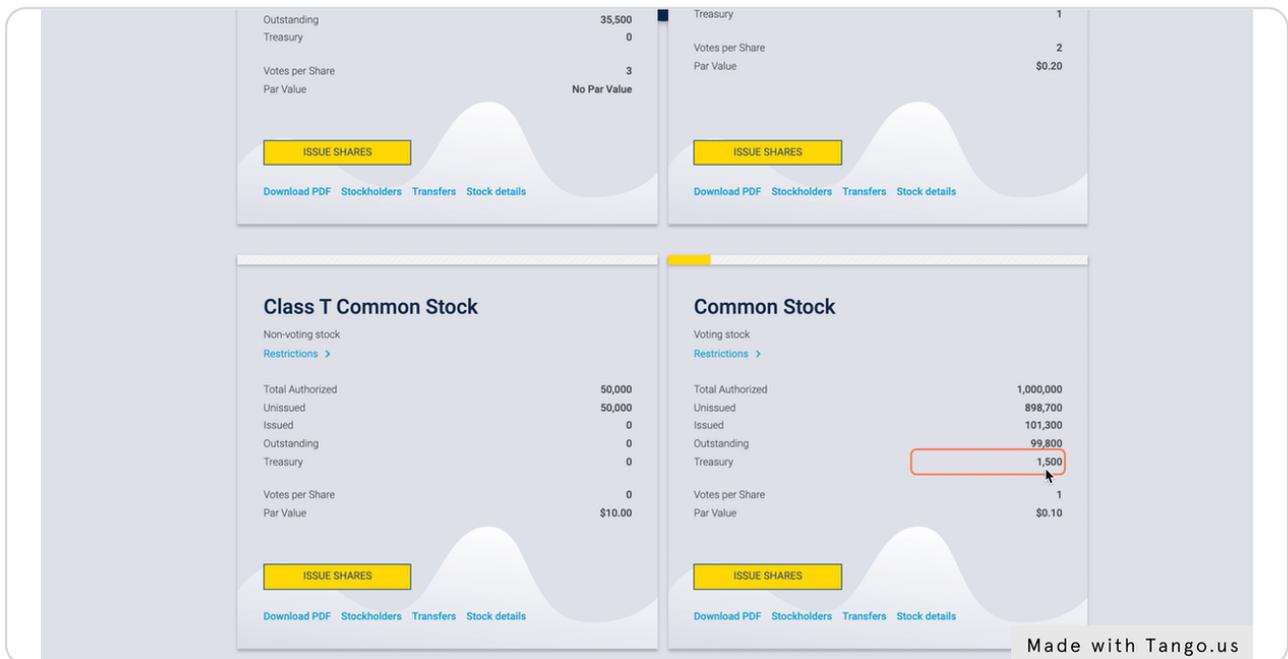
STEP 3

On the Stock page, find the appropriate stock tile



STEP 4

Within the stock tile, check the number of shares that you have in treasury



STEP 5

Click on Transfers

Capital Stock of Bob's Wheeling and Dealing Corporation & Inc.

Total Number of Shares

Authorized	Issued	Outstanding	Unissued	Treasury
109,748,333	143,310	141,809	109,605,023	1,501

Class B Commonwealth Common Stock

Voting stock

Restrictions >

Total Authorized	3,333,333
Unissued	3,297,833
Issued	35,500
Outstanding	35,500
Treasury	0
Votes per Share	3
Par Value	No Par Value

Class F stock Common Stock

Voting stock

Restrictions >

Total Authorized	2,000,000
Unissued	1,995,000
Issued	5,000
Outstanding	4,999
Treasury	1
Votes per Share	2
Par Value	\$0.20

Class T Common Stock

Non-voting stock

Restrictions >

Common Stock

Voting stock

Restrictions >

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STEP 6

Click on MAKE NEW TRANSFER

Transfers

All of your company's stock transfers are listed below. You can search for a specific transfer by entering stockholder's name, email or phone number or stock class/type below. You can also initiate a new transfer by clicking the Make new transfer button.

Name/email/phone # ALL

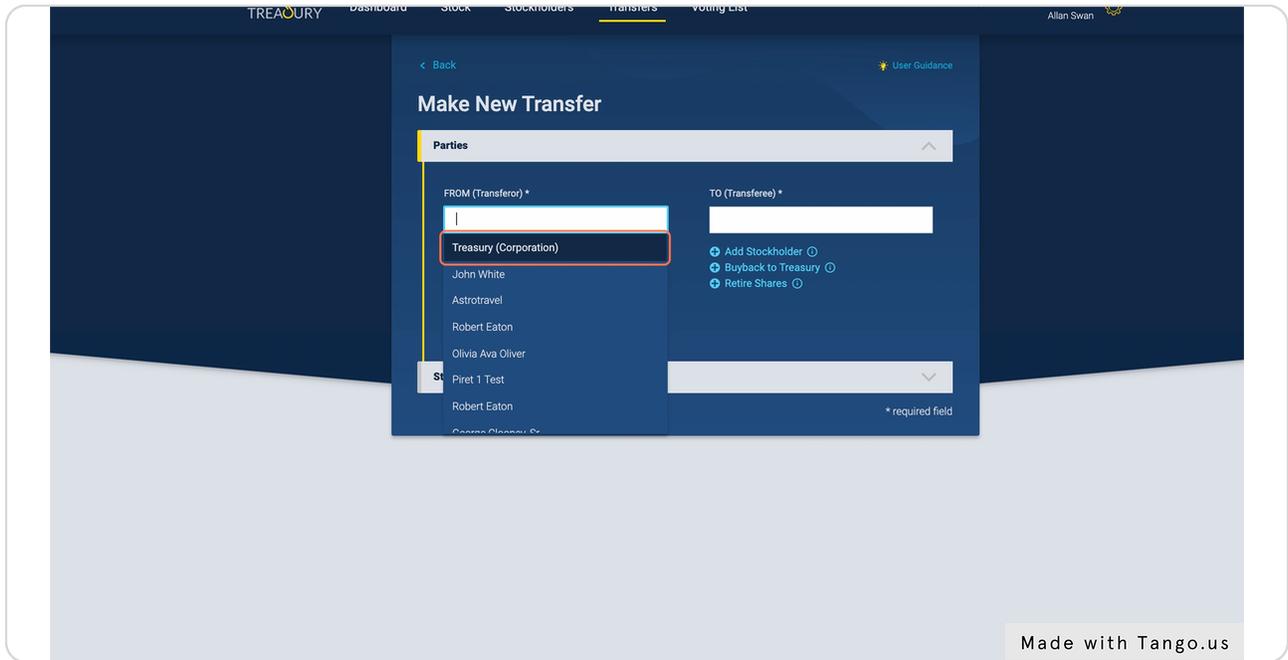
MAKE NEW TRANSFER

From (transferor)	To (transferee)	# of shares	Amount paid	Stock	Date & time	PDF	CSV
Original Issue	Joseph Tribbiani	123	\$123.00	Common	Nov 12, 2021, 3:00 AM	Details	
Original Issue	Olivia Ava Oliver	52,222	\$5,255,445,778.00	Common	Nov 12, 2021, 3:00 AM	Details	
John White	Astrotravel	1	\$1.00	Common	Nov 12, 2021, 2:57 AM	Details	
Original Issue	Joseph Tribbiani	500	\$50,000.00	Common	Nov 12, 2021, 1:48 AM	Details	
John White	Urmaz D Kungla	1,220	\$12,345.00	Common	Nov 12, 2021, 1:47 AM	Details	
Original Issue	Iiya-Mastermind	450,000	\$450,000.00	Common	06-27-2021, 9:20 AM	Details	
Original Issue	Joseph Tribbiani	555	\$555.00	Common	06-27-2021, 9:20 AM	Details	
Original Issue	Joseph Tribbiani	500	\$500.00	Series A	Oct 26, 2021, 1:16 PM	Details	
Original Issue	Daniel-Lampere	4	\$4.00	Common	06-20-2021, 5:04 AM	Details	
Original Issue	John White	10	\$10.00	Series C	Oct 20, 2021, 5:04 AM	Details	
John White	Astrotravel	123	\$1.00	Class F Common stock	Oct 20, 2021, 5:03 AM	Details	
Original Issue	John White	1,233	\$1,233.00	Common	Oct 19, 2021, 5:44 AM	Details	

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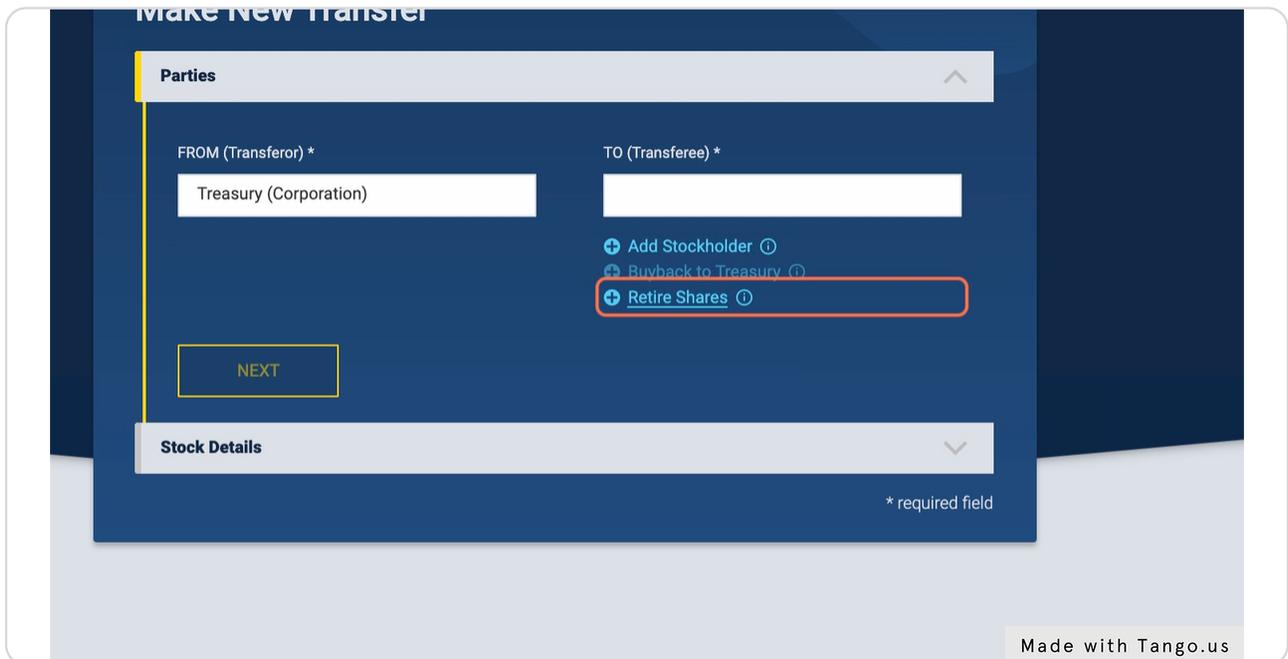
STEP 7

Choose Treasury Corporation from the transferor field dropdown menu



STEP 8

Click on "Retire Shares" below the transferee field



STEP 9

The transferee field is now filled with "Unissued shares". Click on NEXT

Parties

FROM (Transferor) *
Treasury (Corporation)

TO (Transferee) *
Unissued shares

- + Add Stockholder ⓘ
- + Buyback to Treasury ⓘ
- + Retire Shares ⓘ

NEXT

Stock Details

* required

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STEP 10

Choose the stock class you would like to retire the shares from

Parties

Stock Details

Stock *
Common
Class F Common stock

Date of Transfer * ⓘ
Nov 19, 2021

Total amount paid *
\$0

Transfer related documents * ⓘ

Drop files here to upload or
click to choose file
(Files up to 50MB)

Legend(s) ⓘ

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STEP 11

Enter the number of shares

The screenshot shows a web form titled "Make New Transfer". At the top, there are navigation links for "< Back" and "User Guidance". The form is divided into sections: "Parties" (collapsed), "Stock Details" (expanded), and "Transfer related documents". In the "Stock Details" section, the "Stock" dropdown is set to "Common" and the "Date of Transfer" is "Nov 19, 2021". The "Number of Shares" input field contains the value "500" and is highlighted with a red rectangular box. The "Total amount paid" field is empty. Below the form is a "NEXT" button. A watermark "Made with Tango.us" is visible in the bottom right corner.

STEP 12

Enter the total amount paid

This screenshot is a closer view of the "Make New Transfer" form, focusing on the "Total amount paid" field. The "Number of Shares" field now contains "500". The "Total amount paid" input field contains the value "\$0" and is highlighted with a red rectangular box. The "Date of Transfer" remains "Nov 19, 2021". The "Transfer related documents" section is visible below, with a "Drop files here to upload or click to choose file" instruction. A watermark "Made with Tango.us" is present in the bottom right corner.

STEP 13

Click on choose file and upload a corporate board resolution document

The screenshot shows a 'Stock Details' form with the following fields and values:

- Stock *: Common
- Date of Transfer *: Nov 19, 2021
- Number of Shares *: 500
- Total amount paid *: \$5
- Transfer related documents *: A dashed box containing the text 'Drop files here to upload or click to choose file (Files up to 50MB)'. The 'click to choose file' link is circled in red.
- Legend(s): A rich text editor with a toolbar and a large empty text area.

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STEP 14

Enter any legends

The screenshot shows the 'Stock Details' form with the following fields and values:

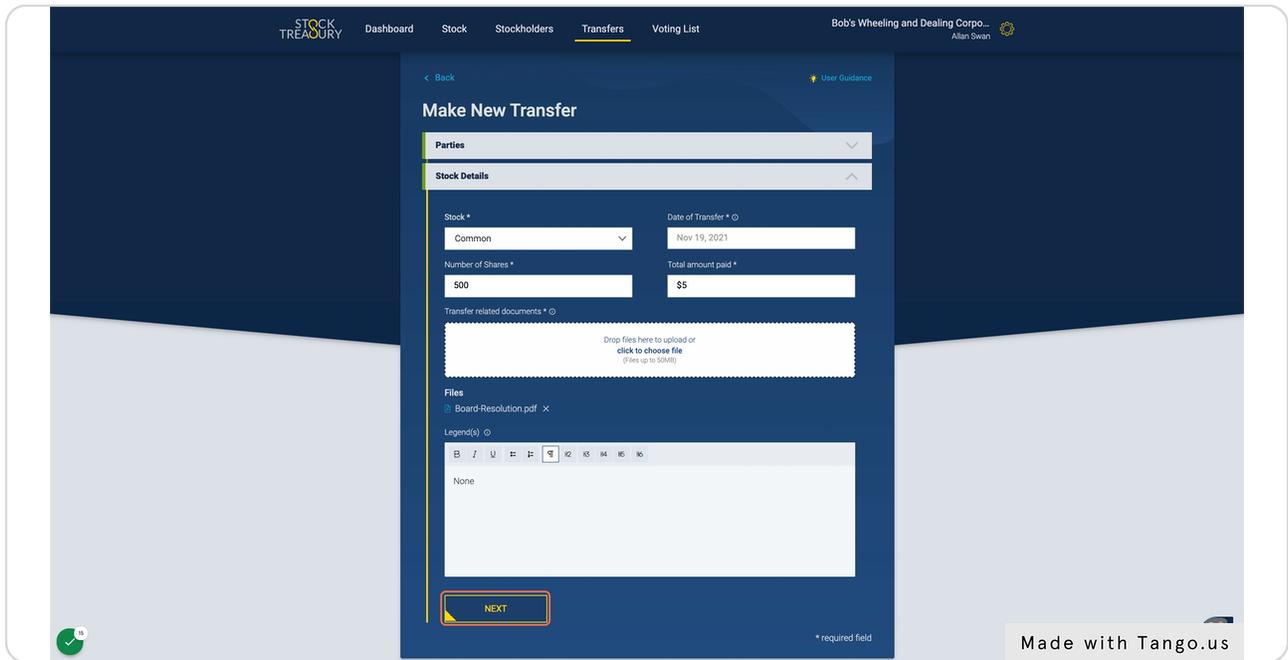
- Number of Shares *: 500
- Total amount paid *: \$5
- Transfer related documents *: A dashed box containing the text 'Drop files here to upload or click to choose file (Files up to 50MB)'. The 'click to choose file' link is circled in red.
- Files: A list containing 'Board-Resolution.pdf' with a close icon.
- Legend(s): A rich text editor with a toolbar and a text area containing the word 'None'. A red box highlights the text area.
- NEXT: A yellow button at the bottom.

* required field

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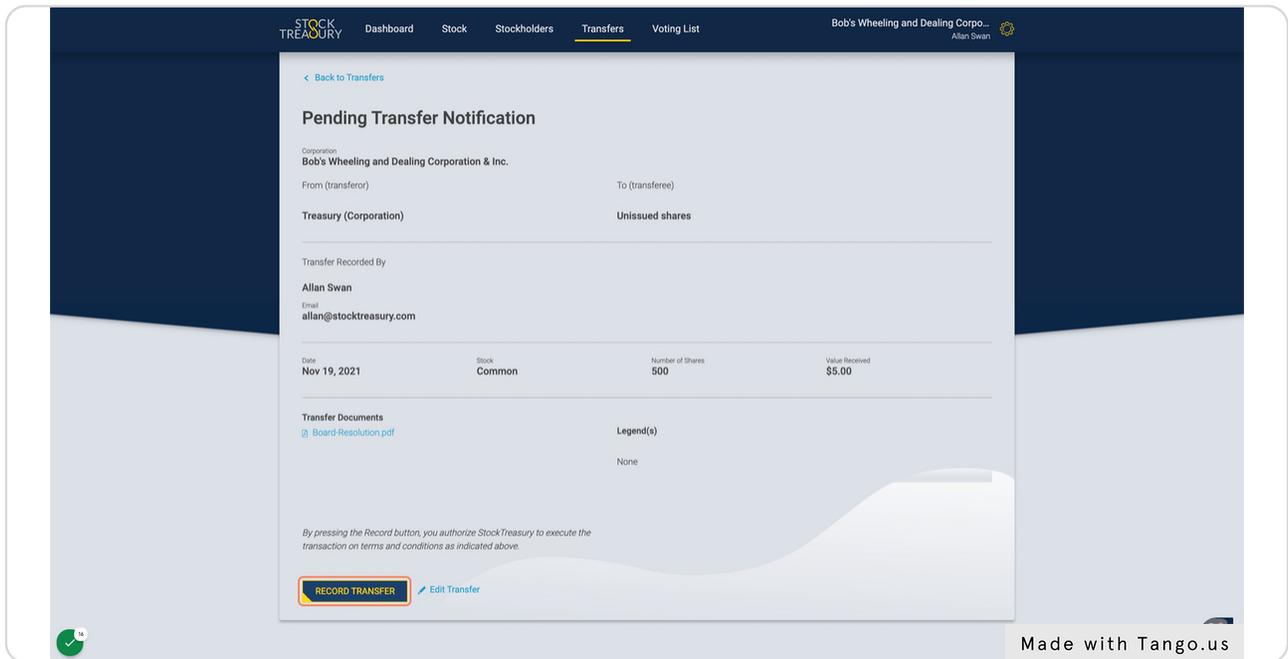
STEP 15

Click on NEXT



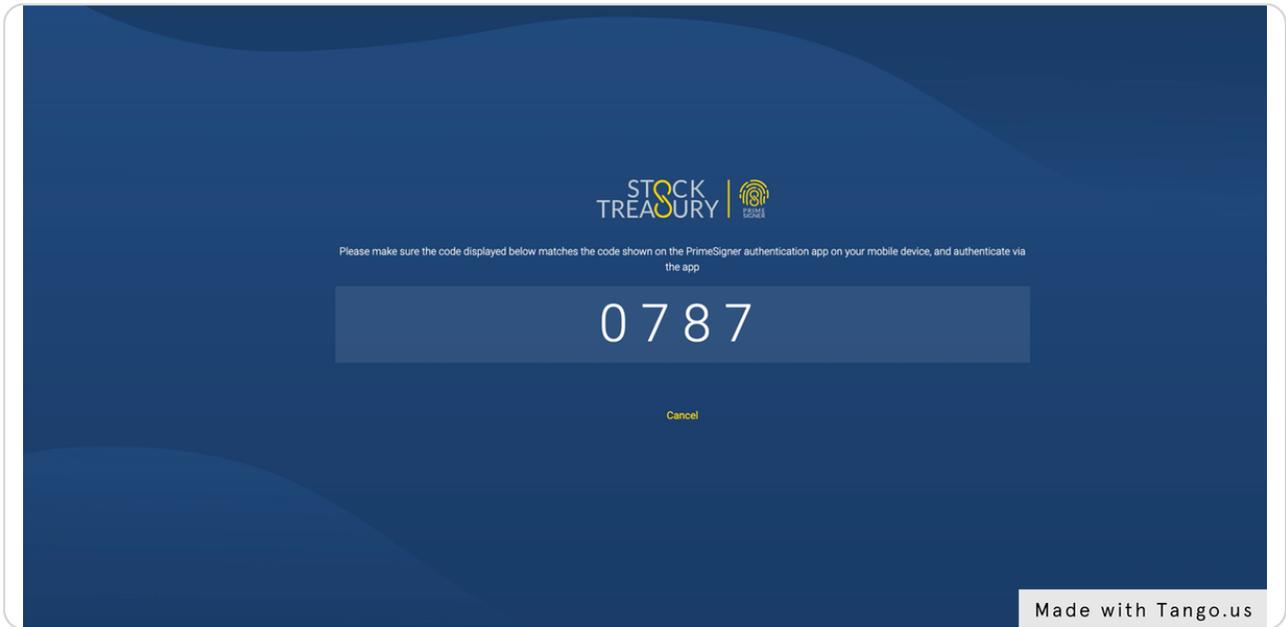
STEP 16

Review transfer details for accuracy and click on RECORD TRANSFER



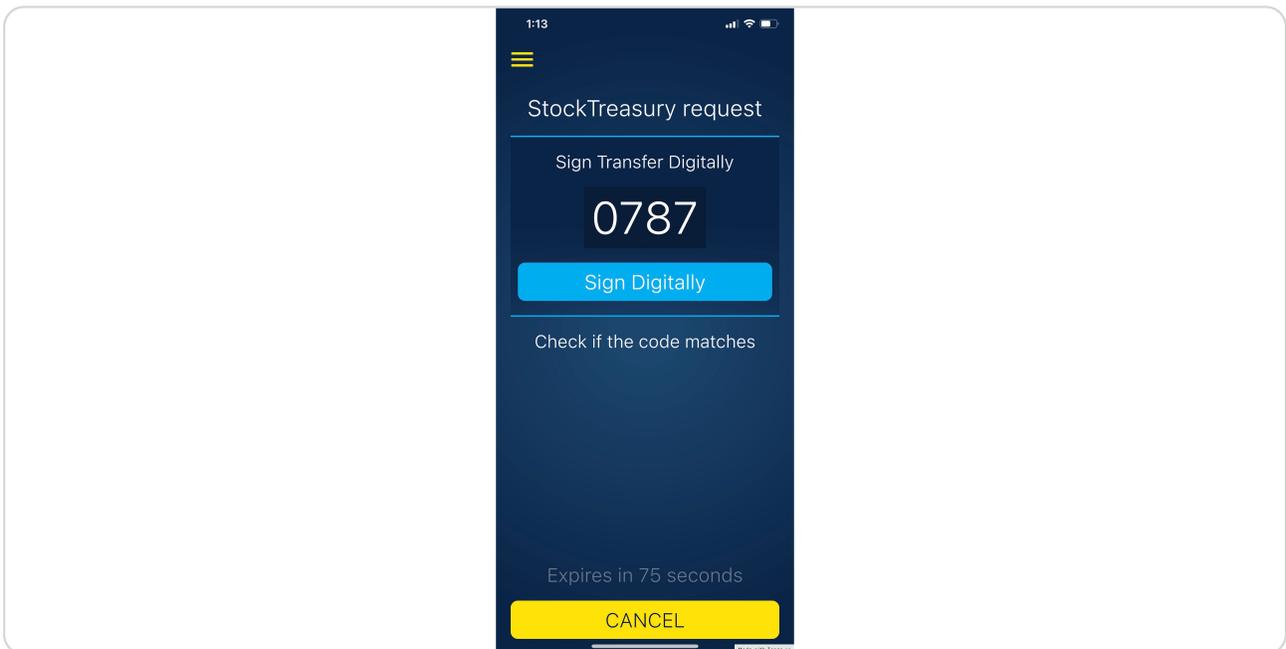
STEP 17

A four-digit security code is displayed in your browser. Open the PrimeSigner app on your mobile device



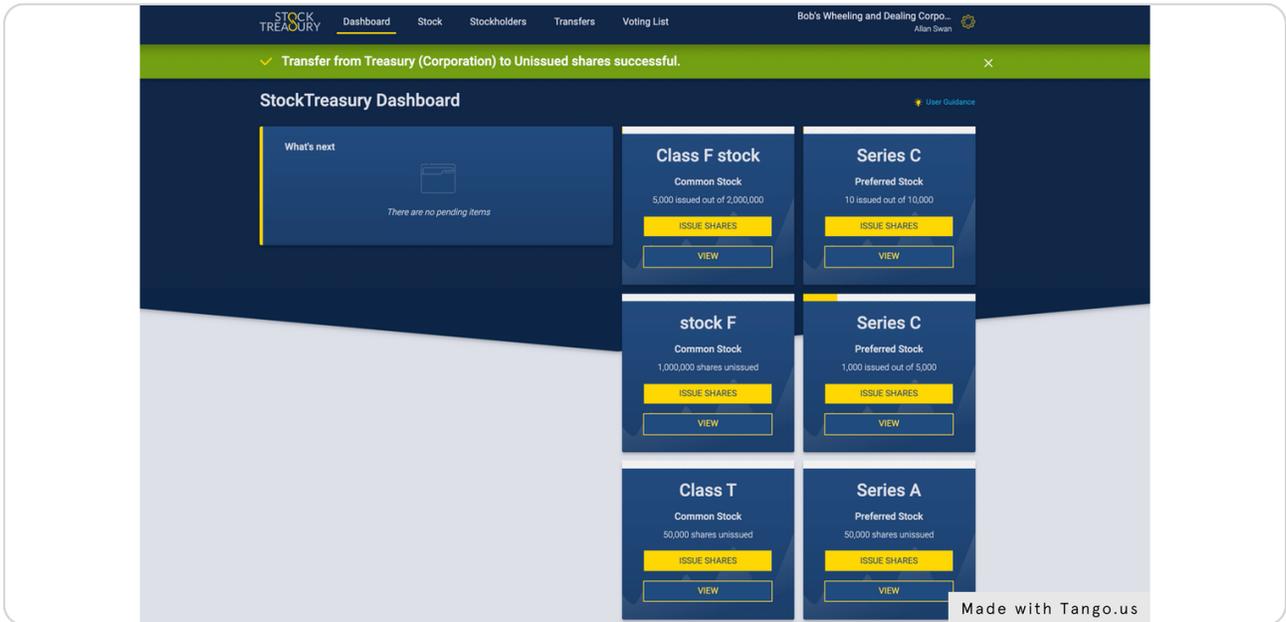
STEP 18

Make sure the codes match and press Sign Digitally



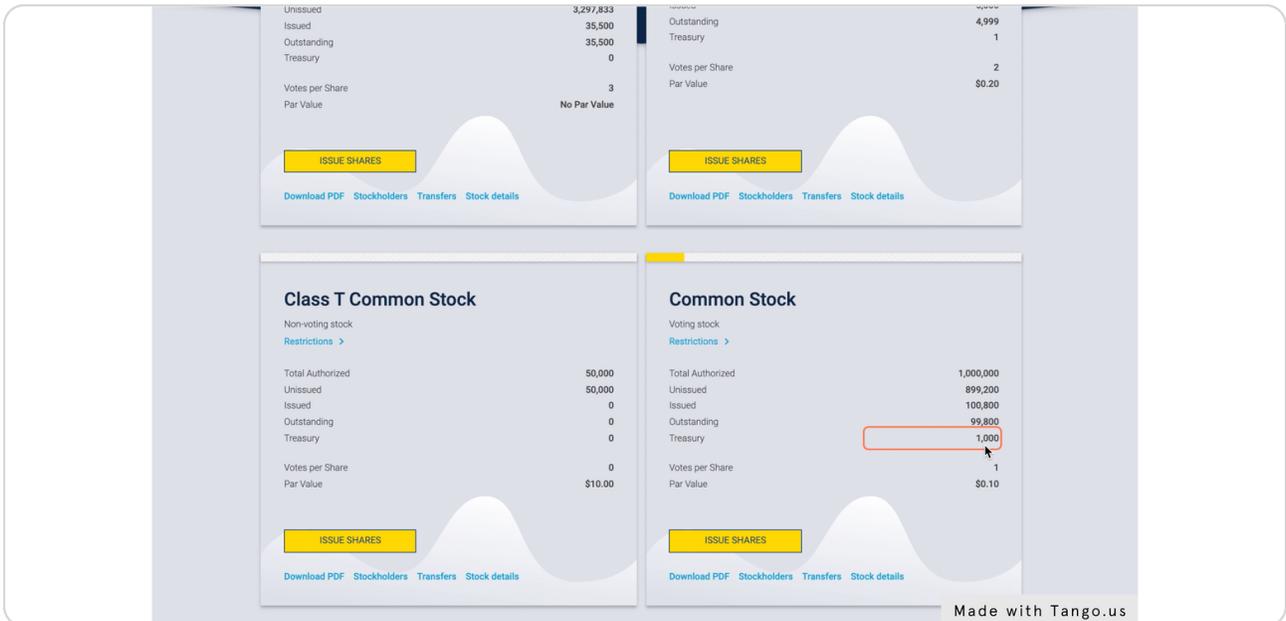
STEP 19

Congratulations! You have successfully retired shares from corporate treasury



STEP 20

On the stock page, you can now see that the number of shares in treasury has decreased by the number that you retired



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Tango