



How to sign up for StockTreasury and create an admin account - Part 1

10 Steps [View on Tango](#)

Created by

Allan Luik

Creation Date

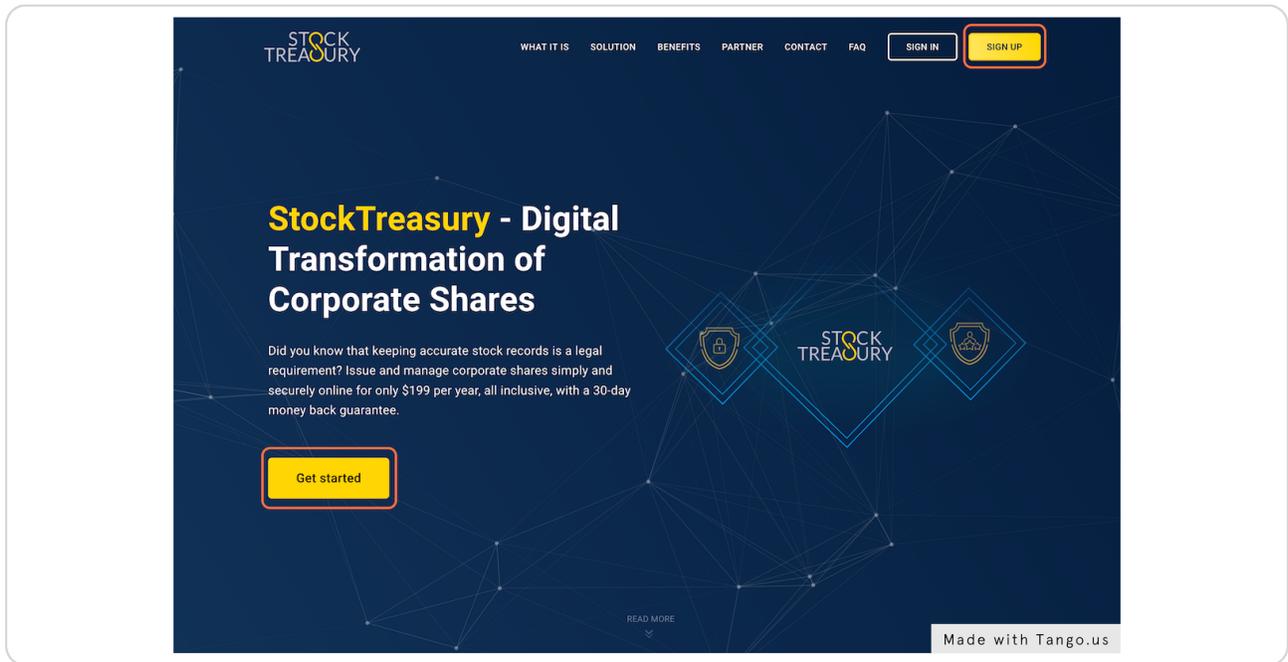
February 7, 2022

Last Updated

November 23, 2022

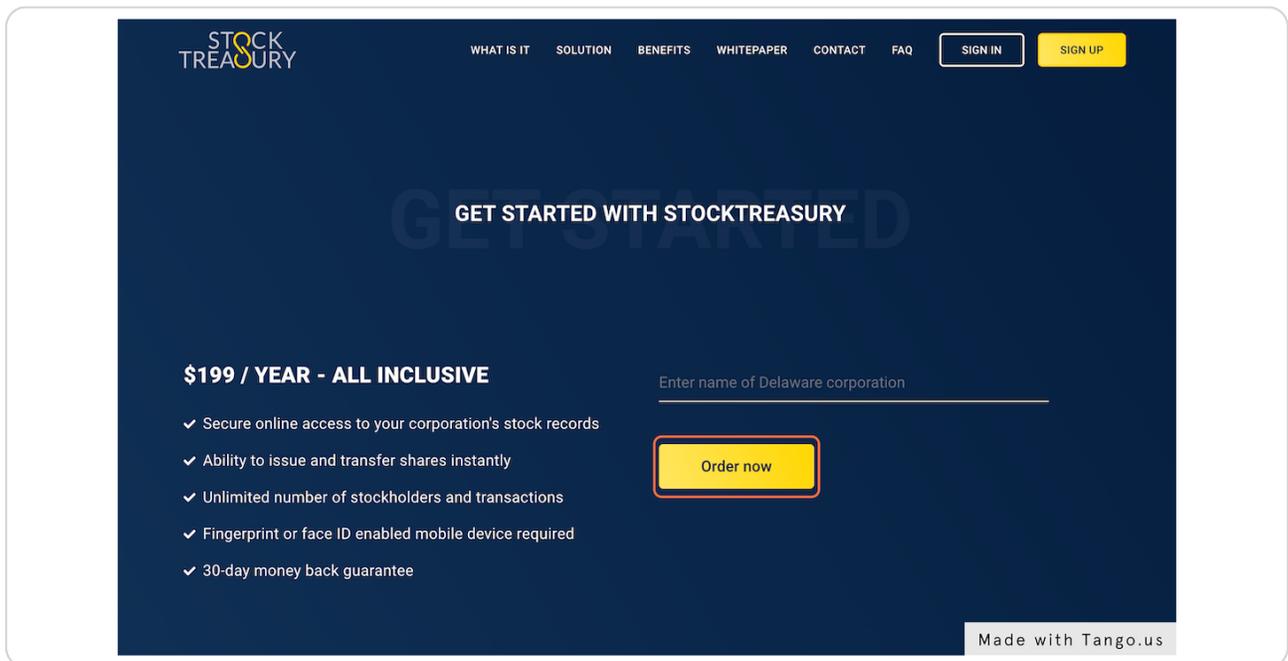
STEP 1

On StockTreasury.com home page, click on Get Started or Sign up.



STEP 2

Enter the name of your company and click on Order now.



STEP 3

Enter your payment details and click **Subscribe**.

STOCK TREASURY

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STEP 4

Fill in required fields on the corporate data form.

STOCK TREASURY

ENTER CORPORATE INFORMATION

BACK

NEXT STEPS

- ✓ Fill in data in this form
- ✓ Upload your Delaware Certificate of Incorporation
- ✓ We will set up your ledger and send you an onboarding email
- ✓ Follow the link to complete onboarding
- ✓ Issue stock, when ready

First name of authorized person *

Middle name

Last name *

Suffix

Email address *

Name of corporation *

State of Delaware file number *

Certificate of Incorporation *

Choose File No file chosen

Submit

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STEP 5

Upload a copy of your Delaware filed Certificate of Incorporation.

The screenshot shows a dark blue form titled "ENTER CORPORATE INFORMATION" with the "STOCK TREASURY" logo at the top. On the left, under "NEXT STEPS", there are four checklist items: "Fill in data in this form", "Upload your Delaware Certificate of Incorporation", "We will set up your ledger and send you an onboarding email", and "Follow the link to complete onboarding". The form fields on the right contain: "Allan", "V", "Luik", "Suffix", "allanluik55@mailinator.com", "Thanksgiving Test INC.", and "5839483". The "Certificate of Incorporation *" field is highlighted with a red box and contains a "Choose File" button and the text "no file selected". A yellow "Submit" button is at the bottom. A footer note says "* required fields" and a watermark "Made with Tango.us" is in the bottom right corner.

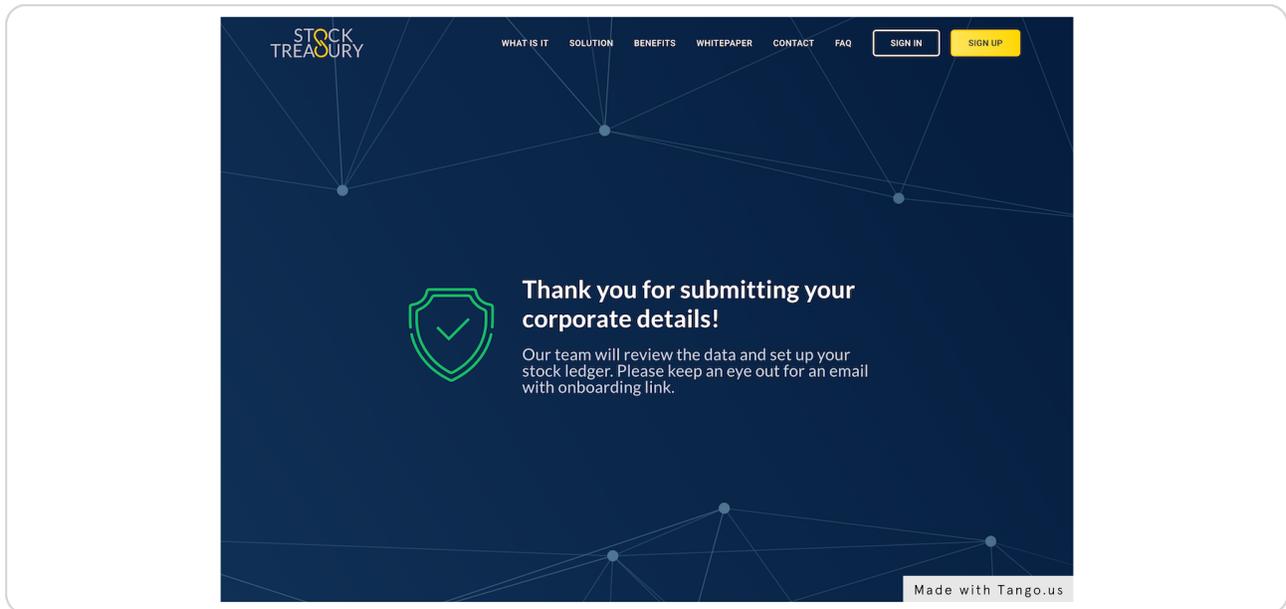
STEP 6

Make sure everything looks correct and click on Submit.

The screenshot shows the same "ENTER CORPORATE INFORMATION" form as in Step 5. The "Certificate of Incorporation *" field now contains a "Choose File" button and the text "Certificate-of-Incorporation-Test Corp(1).pdf". The yellow "Submit" button is highlighted with a red box. The rest of the form content remains the same. A footer note says "* required fields" and a watermark "Made with Tango.us" is in the bottom right corner.

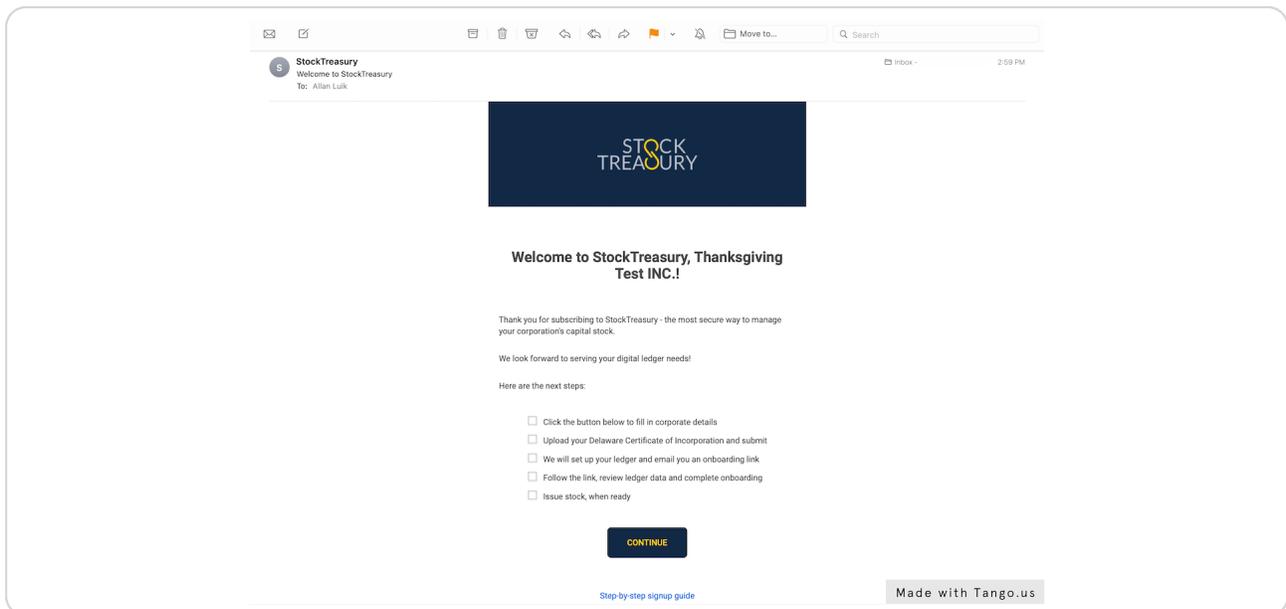
STEP 7

Our team will review the data and set up your digital stock ledger. An email with the subject line **StockTreasury Onboarding** will arrive in your inbox as soon as the review is complete.



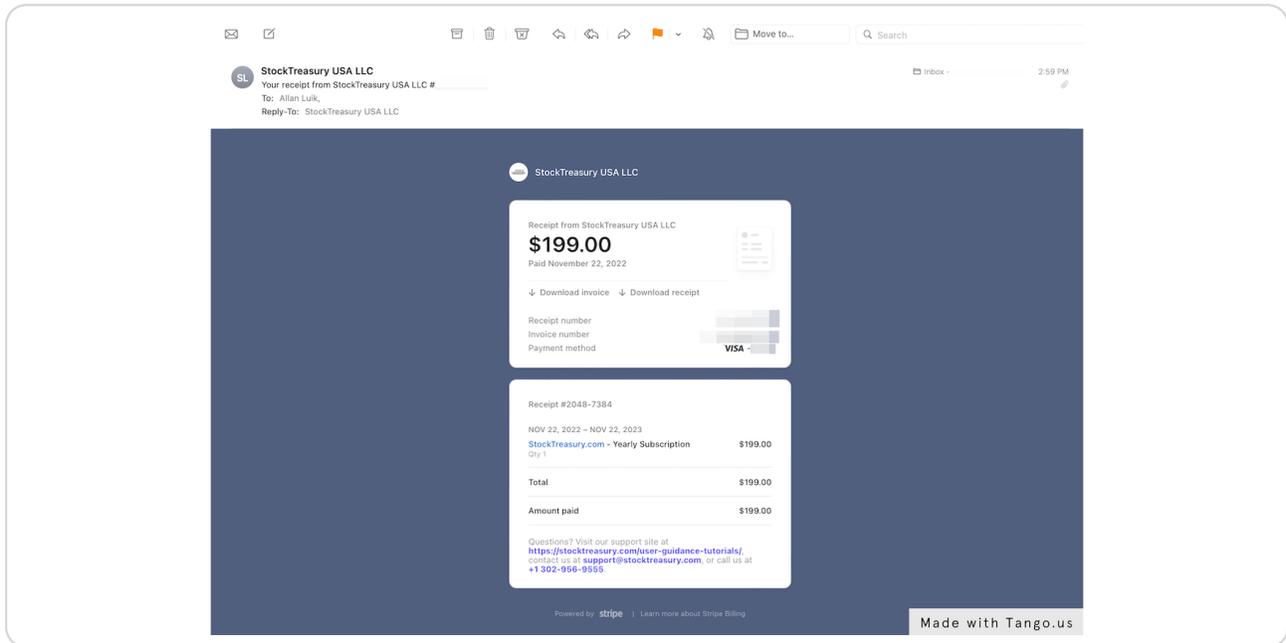
STEP 8

If you did not complete the corporate information form, you can follow a link to it from the **Welcome to StockTreasury** email that should be in your inbox.



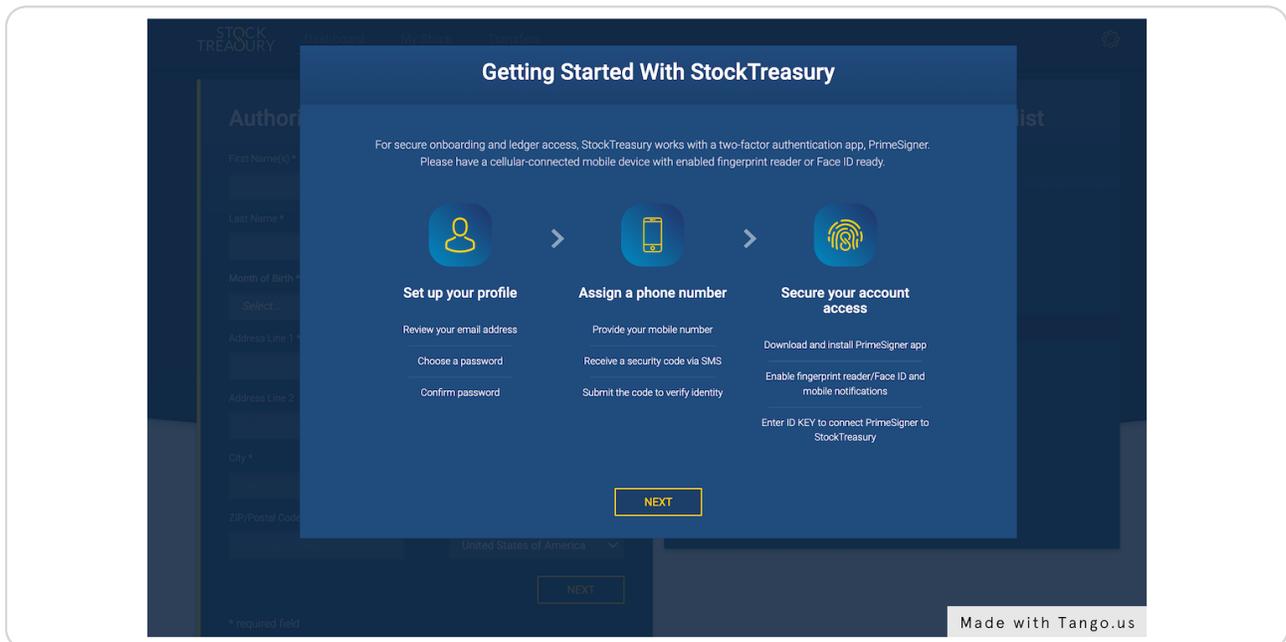
STEP 9

You should also have a payment receipt email.



STEP 10

Congratulations on completing Part 1 of the StockTreasury signup! Please refer to Part 2 for further onboarding instructions.



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